DRAFT September Board Meeting Minutes

The Hand County Library Board of Trustees met on Monday, September 21, 2026 at 4:00 PM in the Hand County Library.

Members present: Chairperson Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Marianne Peterka, Roxanne Stevens, and Library Director Hannah Caffee.

The library is scheduled to be closed October 1st for staff development at the SDLA Conference and October 12th for Native American Day.

Library programming was reviewed by Hannah during the meeting:

- Past Programs
    - Read to the State Fair had 20 of 36 complete the August reading challenge to earn State Fair tickets.
    - Hannah rode through the Homecoming parade and had a great time. She would like to consider ideas for what to toss out to the crowd next time.
    - Winter Book Club alongside the Book in Hand Community Read book discussion. Fourteen attended and had interesting conversations.
- Upcoming Programs
    - The final program for the 2026 Book in Hand Community Read is happening tonight (September 21st) at 5:30pm. Participants will make octopus tentacle plant stakes and take home a burro's tail potted plant.
    - Daycare Story Time Kits are being delivered last week and this week. We have five daycares who have expressed interest in receiving the kits monthly.
    - Preschool Story Time kicks off this Saturday, September 26th at 11:15am. Breakfast and coffee will be served after a story and activity.
    - Sunday, September 27th the Library Board will be hosting a free concert at the library with singer/songwriter Sarah McQuaid. Hannah will have a folder with all of the information, and she will have the room setup for the show.
    - On Tuesday, October 6th, the SD Alzheimer's Association will present on Healthy Brain Habits and Understanding Alzheimer's and Dementia. The event will start at 5:30pm, light refreshments will be served, and Hannah has received a donation of Department of Health guides to give out to audience members.
    - The annual Miller C&C Sip n' Shop will be October 15th. Hannah plans on having tea again along with a drawing prize for those who participate.
    - Chess Club will begin Friday, October 16th.
    - Hannah intends to send out Reading Dweebs applications to school in the first couple of weeks of October. Their first meeting will be the first Monday of November.
    - Understanding Medicare Presentations will be October 21st at 5:30pm and October 22nd at 3:00pm with SHIINE representative Krista Gortmaker

South Dakota Library conference and luncheon tickets have all been purchased. Trustees Mike and Mike will join library staff at this event where we will hear the keynote speaker and enjoy the luncheon together.

Our Dolly Parton Imagination Library program officially transitions from the Stephanie Miller-Davis Grant to the Miller Area Foundation and Hand County Library. We have 99 active kids in the program, 94 graduated kids, and Hand County has received 4,548 books since the program started in 2021.

Hannah reported that the county budget is on track for the remainder of the year. She has some ideas of new materials to provide patrons including Tonie boxes and Wonderbooks. Both allow kids to hear stories without a screen. She will continue to monitor the budget and determine if this type of purchase is possible.

Hannah notified the board about an error in the July Financial Statement approved at the last meeting. She updated this document and the new document was motioned for approval of the amended by Mike Donlin and seconded by Roxanne Stevens.

Marianne Peterka made a motion to approve the August meeting minutes. Mike Anglin seconded.

Mike Anglin made a motion to approve the financial report and bills. Mike Donlin seconded.

The October meeting date was set for Wednesday, October 28th at 4pm.

Meeting adjourned.

A & B Solutions	#(425) service contract	$97.72
BDS, LLC	#(428) garbage	$22.00
Centerpoint Large Print	#(426) supplies	$
City of Miller	#(428) utilities	$
Ingram	#(426) supplies	$
OverDrive	#(426) supplies	$
Venture Communications	#(428) email address/phone	$200.35

Salary and Benefits	#(411, 412, 413, 414, 415)	$

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Hannah Caffee, Director

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Andrea Fiala, Board President