August Board Meeting Minutes

The Hand County Library Board of Trustees met on Monday, August, 24, 2026 at 4:00 PM in the Hand County Library.

Members present: Chairperson Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Roxanne Stevens, and Library Director Hannah Caffee. Member absent: Marianne Peterka.

The library is scheduled to be closed Monday, September 7th for Labor Day, and Thursday, October 1st for the library conference award luncheon in Pierre, SD. The library will be open during the MHS Homecoming parade, and Hannah intends to create a float using her bicycle.

The South Dakota Library Conference will be held September 30-October 2nd. Mike Donlin made a motion to approve travel reimbursement and registration for the event. Mike Anglin seconded, and the board unanimously approved. Hannah will attend all three days of the event, and library staff and trustees will join for the keynote speaker and luncheon on Thursday, October 1st.

Library programming was reviewed by Hannah during the meeting:

- The 3rd Annual Zucchini Cook-Off had 8 entries with 23 in attendance. Jazzlynn Swaney was the winner with a Zucchini Cobbler dish.
- The library hosted 4 back-to-school events the week before school started. Total there were 122 in attendance.
- Read to the State Fair August Challenge is underway and several participants have already earned their State Fair tickets. 36 signed up for the program this year.
- Winter Book Club met on August 20th to discuss the books they chose to read over the summer break. September 17th will be the next meeting to discuss Remarkably Bright Creatures by Shelby Van Pelt alongside the other Book In Hand Community Read participants.
- Along with the Book in Hand discussion, readers are invited to attend a crafting night to create clay octopus tentacle plant stakes. This event will take place on Monday, September 21st at 5:30pm
- Saturday, September 26th will be the first Books and Breakfast Preschool Story Time event for the season.
- Debi and Hannah plan on resuming the Daycare Story Time kits. Hannah is calling daycares to determine interest, and the first round of kits will go out in September. The kits are then exchanged monthly with providers after they have had time to enjoy the kit.
- The library board is planning to host Sarah McQuaid for her performance at the library on Sunday, September 27th. The doors will open at 6pm, and the show will start at 6:30. Light refreshments will be served. Hannah will work on advertising and marketing starting in September.

The Keeter family is again organizing a community Give Back Day and asked the library if we could use some volunteer help. Hannah will reach out to Chris for some help on September 12th.

Hannah was able to activate 8 hotspots for circulation through support from the Rural Library Hotspot Lending Program at SDSU. Patrons can check out the hotspot for one week and are asked to complete a survey upon return.

As a member of the South Dakota Digital Library Consortium, member libraries are asked to serve on the purchasing committee. Hannah has agreed to a three-year term on the committee to help select and purchase new audiobooks and ebooks for the Libby App. Her term begins in January and she has training modules to complete prior to her start date.

Dustin Moser of Modern Woodman applied for a grant to support library programs. He delivered the package today with t-shirts and a $200.00 visa card to use toward children's programming. Hannah will send a thank you note on behalf of the Hand County Library, and she will complete a report to Modern Woodman about the use of these funds.

Roxanne Stevens made a motion to approve the June meeting minutes. Mike Anglin seconded.

Mike Donlin made a motion to approve the financial report and bills. Roxanne Stevens seconded.

The September meeting date was set for Monday, September 21st at 4pm.

Meeting adjourned.

A & B Solutions	#(425) service contract	$97.72
BDS, LLC	#(428) garbage	$22.00
City of Miller	#(428) utilities	$834.29
Ingram	#(426) supplies	$368.34
OverDrive	#(426) supplies	$374.36
Venture Communications	#(428) email address/phone	$200.35

Salary and Benefits	#(411, 412, 413, 414, 415)	$5964.73

Hannah Caffee

Hannah Caffee, Director

Andrea Fiala

Andrea Fiala, Board President