

DRAFT July Board Meeting Minutes

The Hand County Library Board of Trustees met on Monday, July 27, 2026 at 4:00 PM in the Hand County Library.

Members present: Chairperson Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Marianne Peterka and Library Director Hannah Caffee. Member absent: Roxanne Stevens

Guest Jim Perry brought along South Dakota's Middle School Chess Champion Proverb to share about some chess presentations they are offering to bring to the Hand County Library Chess Club. Hannah will be reaching out to these two once a plan has been decided about chess club.

A motion was made by Marianne Peterka to have Andrea Fiala remain chairperson and Mike Donlin as vice chairperson of the Library Board for the coming year. Mike Anglin seconded. The board unanimously decided to maintain the same committee roles as well.

Library programming was reviewed by Hannah during the meeting:

- Summer Reading Program
 - 141 kids have read 112,850 minutes
 - 36 adults and high schoolers have read 125 books collectively.
- Hannah has had a kids activity at the Arts in the Park on July 2nd. She said she was able to visit with many community members while at the Arts in the Park event, and seven residents signed up for library cards that day.
- The 2026 Book In Hand Community Read has begun. Patrons who sign up receive a free copy of *Remarkably Bright Creatures* by Shelby Van Pelt. The discussion of the book will be held on September 17th at 5:30pm. Hannah is working on developing a craft event to pair with the book. More details will come in August.
- In August we will host a SD State Fair Read Every Day Challenge. Participants will track their reading (yes or no) each day with the goal of spending 20 minutes reading 20 days of the month. Completion prize of a pass to the SD State Fair.
- The 3rd Annual Zucchini Cook-Off will be held on Monday, August 10th at 4pm. Registration is open for cooks of all ages.
- The library board worked out a few details about the Sarah McQuaid Performance on September 27th at 6:30 pm (doors open at 6pm). The board will be hosting this event at the library.
- Hannah has a week of school-related events/crafts planned for the week after the pool closes.
 - Monday August 10th: High School Musical Movie Party
 - Wednesday, August 12th: Keychain Craft
 - Thursday, August 13th: Bookmark Craft
 - Friday, August 14th: Locker Magnet Craft

Hannah gave an update on the Wifi Hotspot grant through SDSU. The invoice for the hotspot activation came through this month. SDSU will fully reimburse the library's budget once the

library pays this bill. Eight hotspots will be available for patron check out once activation has occurred.

Hannah has been working with Dawn Joy to establish a plan for continued access to the Dolly Parton Imagination Library for kids age 0-5 after the grant funds end in October. Hannah will be paying the bill for the Imagination Library and then applying for a grant from Miller Area Foundation to cover half of the cost. The remaining half will be paid by the Hand County Library Memorial Fund.

Hannah will work with Marianne Peterka and Roxanne Stevens to update the policy manual according to some needs that have come up over the past year. The committee will meet this fall and have updates ready before the calendar year ends.

The SDLA conference will be held in Pierre, and funds have been set aside for library staff and trustees to attend the banquet meal. This year, the conference organizers are foregoing the banquet, so Hannah presented the board with some options for still attending the conference for a meal. It was decided that the library will be closed on Thursday, October 1st, and interested staff and trustees can attend the keynote speaker Christine Wevik and lunch at the conference on that day.

The board then went into executive session for the performance review of the library director.

The board resumed the regular meeting and commended Hannah Caffee on her work over the past year at the library.

Marianne Peterka made a motion to approve the June meeting minutes. Mike Donlin seconded.

Mike Anglin made a motion to approve the financial report and bills. Marianne Peterka seconded.

The August meeting date was set for Monday, August 24th at 4pm.

Meeting adjourned.

A & B Solutions	#(425) service contract	\$97.72
BDS, LLC	#(428) garbage	\$22.00
Book Systems	#(422) professional services	\$1959.00
City of Miller	#(428) utilities	\$643.73
Ingram	#(426) supplies	\$365.11
Mobile Beacon	#(426) supplies	\$1080.00
OverDrive	#(426) supplies	\$479.20

Venture Communications	#(428) email address/phone	\$200.35
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Salary and Benefits	#(411, 412, 413, 414, 415)	\$
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Hannah Caffee, Director

Andrea Fiala, Board President