

October Library Board Meeting Minutes

The Hand County Library Board of Trustees met on Monday, October 24, 2025 at 4:00 PM in the Hand County Library.

Members present: Chairperson Andrea Fiala, Trustees Roxanne Stevens, Mike Donlin, and Mike Anglin, and Library Director Hannah Caffee. Member absent: Marianne Peterka.

The Hand County Library will be closed November 27 & 28th, and December 24th-26th as holiday leave from Governor Rhoden.

A report was provided to the board regarding past and future programming

- **Preschool Story Time**
 - Met October 8th with 5 attendees
 - Experimenting with a Saturday option for more families to bring their kids
 - Saturday November 8th 11am at the library option and Wednesday November 12th 2pm at the Methodist Church
 - Discussion held about other ways to reach more pre-school aged kids—storytime kits for daycare check out?
- The Western Troubadours played their set on October 7th at the Hand County Library to an audience of 33. Thanks to Central Plains Arts Council for partnering with us on this event.
- Klea presented on her home country of Kosovo on October 9th. 29 attended her presentation and enjoyed her traditional cake.
- Sip n' Skim brought in 28 folks who blended their own tea and perused Book Club selections (Reese's Book Club, Read with Jenna, Oprah's Book Club, Good Morning America Book Club, and HCL's Winter Book Club).
- New players have joined the Dungeons and Dragons crew.
- Two programs will wrap up our Financial Literacy requirements for the Community Connect Grant
 - November 6th Understanding Medicare 10am and 1pm
 - November 10th How Expensive Is Your Taste 4pm-6pm open house
- **Christmas on the Prairie**
 - December 4th Frosty Story Time
 - Christmas Tree plans are in the works—decorating begins mid-November
- **Winter Book Club**
 - Met October 23rd for South Dakota Cookbooks
 - Meeting next month on November 20th at 5:30pm to discuss El Deafo by Cece Bell
- **Reading Dweebs—Tween Advisory Board**
 - 5 new applicants 5th-7th grade
 - First meeting November 3rd at 3:45pm
- **Puzzle Swap**
 - Collecting puzzles until November 17th
 - Swap begins 11am on November 19th

Hannah discussed the policy manual and has not received guidance regarding recent legislation. She printed the manual with two minor adjustments for the committee to review prior to our November meeting.

In building and maintenance news, Jim and Jake's blew out the sprinkler system for the season. Hannah met a company out of North Dakota and will be reaching out for an estimate on a new circulation front desk.

Hannah reviewed her time at the Tri-Conference in Grand Forks, North Dakota. She brought back several best practices including information about the National Library of Medicine, communication tools for staff, graphic novel as tools for literacy, and author interviews. Hannah was able to network and will be attending a piece of the Huron Library's staff meeting on de-escalation.

Mike Donlin made a motion to approve the September meeting minutes. Mike Anglin seconded.

Mike Anglin made a motion to approve the financial report and bills. Roxanne Stevens seconded.

The November meeting date was set for Thursday, November 20th at 4pm.

Meeting adjourned.

A & B Solutions	#{425} service contract	\$84.97
BDS, LLC	#{428} garbage	\$22.00
Hannah Caffee	#{427} travel expense	\$689.00
Center Point Large Print	#{426} supplies	\$1,179.36
City of Miller	#{428} utilities	\$613.86
Kathy Harvey	#{427} travel expense	\$30.00
Ingram	#{426} supplies	\$576.82
Jim & Jake's	#{425} repairs & maintenance	\$75.00
Debi Munger	#{427} travel expense	\$30.00
Overdrive	#{426} supplies	\$444.60
Connie Schroder	#{427} travel expense	\$92.58
Venture Communications	#{428} email address/phone	\$200.35

Salary and Benefits	#{411, 412, 413, 414, 415}	\$5908.92
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Hannah Caffee, Director


Andrea Fiala, Board President