

## Minutes for April

The Hand County Library Board of Trustees met on Wednesday, April 23, 2025 at 4:00 PM in the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Donlin, Gloria Keck, and Marianne Peterka, and Library Director Hannah Caffee. Member Absent: Mike Anglin.

The Hand County Library will be closed May 26th in observance of Memorial Day.

Hannah gave further information about upcoming events.

- One Book South Dakota Local Book Club Discussion: Thursday, May 1, 5:30pm
- One Book South Dakota Author Visit: Tuesday, May 6, 1pm
  - Hannah will put event details on social media and in the Miller Press
- Chess Tournament: Saturday, May 10, 11am (Referees needed)
- Color Our World Summer Reading Program
  - School Visit: May 9th to hand out flyers
  - Special Events:
    - Kick-Off Event: May 16th 11:30am-1:00pm in the library parking lot
      - SD Discovery Center Bubble Festival
      - Sidewalk Chalk Paint
      - Music
    - Phil Baker Musical Story Time
      - Thursday, June 12 at 11:15am
      - Community Center
    - Greg Cotton Natural Dye Storytime and Adult Class
      - Friday, June 20th
        - Storytime at 11:15am
        - Adult Class in late afternoon or evening
    - Will Stuck Performance
      - Monday, June 30th at 10am
      - Community Center

Hannah shared the preliminary 2026 budget request. She explained her proposed increases to both the travel/conference line in anticipation of the 2026 South Dakota Library Conference held in Pierre. With this proximity, it is an opportunity for all staff and board members to attend the banquet and/or parts of the conference. The utilities budget line was quite low compared to the amount spent in the last three years. Hannah calculated the average over the last three years and requested that amount. She will present these expenditure increases to the commissioners as the next step toward finalizing the budget.

Marianne Peterka and Gloria Keck both have library board terms expiring July 1, 2025.

Marianne chose to renew her term for another three-year term. Gloria is choosing to retire from the library board. Board member and library director commended Gloria for her contributions over her 23-year tenure on the library board.

Mike Donlin made the motion to approve the March minutes and petty cash statements. Gloria Koeck seconded.

Marianne Peterka made the motion to approve the Financial Report and Bills. Mike Donlin seconded.

The next library board meeting will be held Wednesday, May 28, 2025 at 4pm.

Meeting adjourned.

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|------------------------|----------------------------|----------|
| A & B Solutions        | #(425) service contract    | \$84.97  |
| Bob's Disposal         | #(428) garbage             | \$21.00  |
| Bob's Gas              | #(426) propane             | \$282.15 |
| City of Miller         | #(428) utilities           | \$503.86 |
| Ingram                 | #(426) supplies            | \$433.98 |
| MidAmerica Books       | #(426) supplies            | \$164.70 |
| Penworthy Company LLC  | #(426) supplies            | \$147.49 |
| Venture Communications | #(428) email address/phone | \$207.71 |
| Mike Anglin            | #(421) board meeting       | \$36.00  |
| Mike Donlin            | #(421) board meeting       | \$36.00  |
| Andrea Fiala           | #(421) board meeting       | \$36.00  |
| Gloria Keck            | #(421) board meeting       | \$36.00  |
| Marianne Peterka       | #(421) board meeting       | \$36.00  |

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|---------------------|----------------------------|-----------|
| Salary and Benefits | #(411, 412, 413, 414, 415) | \$5400.81 |
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Hannah Caffee, Director

  
Andrea Fiala, Board President