

Minutes for May 2024

The Hand County Library Board of Trustees met on May 23, 2024 at 4:00 PM in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka and Library Director Hannah Caffee.

The Hand County Library will be closed June 19th for the Juneteenth holiday, and July 4th-6th for the July 4th holiday.

Hannah reported on the three most recent events held at the library. The second annual chess tournament had 14 sign up and 11 participated. LeRoy Danburg was the winner of the tournament. Book Club met for the last meeting of the season May 16th. Six participated and the group has plans to resume in the fall. Our 55th Anniversary Open House welcomed 52 guests. Connie Schroeder provided a thorough library history display for patrons, and many guests participated in the I Spy Library game.

The summer reading program for adults and kids will begin May 29th. The kick-off event is May 30th with a planetarium visiting from the SD Discovery Center. Weekly story time will meet at the library primarily with one story time event at Crystal Park. Jeff Quinn will be doing a magic show July 2nd at 3pm at the Community Center. We also have programs for adults including "Navigating the Internet", Rosemary Dunn Moeller Author Visit and Book Signing, "Adventures in Money Management", and "Scam Prevention and Online Security".

It is time for annual staff performance reviews. Hannah Caffee will be conducting the reviews and sharing with staff in the upcoming month. The board decided they would conduct the library director review in executive session near the end of this meeting.

The board discussed options for using memorial funds including an outdoor chess table and a new circulation desk. Hannah will continue looking into the outdoor chess table and bring more specific options to the table next month. Hannah reported on meeting with a company for circulation desk options. Due to the inability to fully see the desk and high shipping costs, the board decided to use a more local company for the building of the desk.

Hannah then shared the annual statistics report from the SD State Library. This site provides a way to compare library use and funding across the state. The board spent some time digging into the site, but will use the link Hannah sends to dig further into comparisons.

Hannah brought copies of the January and March approved minutes. She found that there were errors in the finance table on the back of each. She has a copy of the old minutes, highlighted issues, and new approved minutes on file.

The board moved to executive session for the library director performance review.

The board resumed the regular meeting and commended Hannah Caffee on her work this past year at the library.

Marianne Peterka made the motion to approved the April meeting minutes and expenses. Mike Angin seconded.

Mike Donlin made the motion to approve the Financial Report and bills. Gloria Keck seconded.

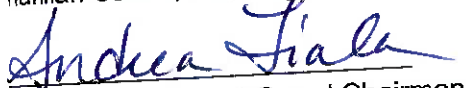
The next board meeting will be June 24th at 4:00pm

Meeting adjourned.

A & B Solutions	#(425) service contract	\$73.89
Bob's Disposal	#(428) garbage	\$21.00
City of Miller	#(428) utilities	\$442.80
Ingram	#(426) supplies	\$574.89
Overdrive	#(426) supplies	\$193.99
Venture Communications	#(428) email address/phone	\$204.14

Salary and Benefits	#(411, 412, 413, 414, 415)	\$5321.05
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Hannah Caffee, Director


Andrea Fiala, Library Board Chairman