

DRAFT Minutes for March 2024

The Hand County Library Board of Trustees met on March 25, 2024 at 4:00 PM in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka, and Library Director Hannah Caffee.

Hand County Library will be closed March 29th and April 1st according to Governor Noem's declaration. Hand County Library will also be closed Saturday, March 30th.

Hannah reported on summer reading plans. She attended the Jumpstart Workshop in Redfield this month. The SD Discovery Center is bringing their planetarium and presenting two programs on May 30th as the kickoff story time. We have Jeff Quinn, a magician scheduled for July 2nd, and we have a Birding kit reserved through the SD Game, Fish, and Parks for the first week of June. Hannah has noticed an increased interest in volunteering at the library. She and the board decided it would be a good idea to include initial background checks in the vetting of new volunteers.

Regular programming has continued this month with Chess club, preschool story time, winter book club, and our new stitching group. This month's special events were math related, and we had participation at the Pi Day pie making event and quilt pattern crafternoon. The Kevin Smith author visit was postponed due to weather. Working with Feeding South Dakota, Hannah has secured the courthouse assembly room for SNAP application assistance on April 25th from 2-5pm.

Hannah brought a draft of the 2023 annual report for the SD State library. The board agreed it was ready for submission.

Library staff attended and completed their first aid training this month.

The library was awarded a grant to cover partial costs of an AED for the library. After discussion, it was determined that Hannah will request the rest of the cost come from the county budget as it is a building safety item. Our new insulated walls were nearly completed at the time of the meeting. Mike Donlin will be working to secure the moving equipment required for the carpet project.

A motion was made by Gloria Keck to approve the February minutes and petty cash, Mike Donlin seconded.

Mike Anglin motioned to approve the Financial Report and bills. Marianne Peterka seconded.

The next Hand County Library Board meeting will meet Monday, April 29th at 4pm.

A & B Solutions	#(425) service contract	\$73.89
Bob's Disposal	#(428) garbage	\$21.00
City of Miller	#(428) utilities	\$426.85
Midwest Fire Safety	#(425) maintenance	\$112.00
Overdrive	#(426) supplies	\$217.97
Venture Communications	#(428) email address/phone	\$206.32
Zeller Construction	#(434) building improvement	\$8,832.48

Salary and Benefits	#(411, 412, 413, 414, 415)	\$5224.49
---------------------	----------------------------	-----------

Hannah Caffee, Director

Andrea Fiala, Library Board Chairman