

## Minutes for September 2023

The Hand County Library Board of Trustees met on September 26, 2023 at 4:00 PM in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka and Library Director Hannah Caffee.

The library will be closed October 9th for Native American Day.

Hannah Caffee asked permission to purchase a commercial vacuum cleaner. The board directed her to consult the local hospital for brand suggestions prior to purchase.

Hannah attended the Festival of Books this past weekend. She reported on upcoming and newly published books and authors. Several connections were made for future programs.

The library is hosting the following upcoming events:

- Eclipse Activities: participants attending the events and watch party will receive their own pair of eclipse glasses.
  - 9/28 Sun Paper Prints 4pm
  - 10/05 Eclipse Presentation 4pm
  - 10/07 Sun Catchers 1pm
  - 10/14 Eclipse Viewing Party 11am-1pm
- Chess Club starts Oct 6th
- Axton Betz-Hamilton presenting "Victim Voices" 9/27 at 6pm
- Upcoming C&C event: Sip n' Shop
  - Library will host Sip n' Skim (tea and book pairings)
- Preschool Story Time
  - Will be at the Methodist Church this year to try to increase participation.

The board continued their conversation about Kanopy streaming services for our patrons. Hannah reported that one library in South Dakota said they were pleased with the way Kanopy worked for their patrons, and their budget for the streaming never exceeded the estimate. Another library said that Kanopy does have options for parents to set boundaries on what their children can watch. It was ultimately decided to do a one-year pay-per-use subscription with Kanopy.

Will Page, Hand County Maintenance, will help with the seeding of the lawn. He is researching best methods of doing so and will have the seeds set ahead of the first snow. A few of the newly planted landscape plants look like they did not settle in well. Hannah will be contacting Jaclyn about potential guarantees.

The 2024 Hand County budget was approved. Hannah will be in conversation with the auditor to begin the bid collection on the wall insulation and carpeting projects.

Hannah brought up the issue of checks lost in the mail to magazine and newspaper subscription businesses. She will create an "Application for Duplicate of Lost Warrant" sheet to send to these businesses ahead of sending a new check. This way, the old check should not be cashed if it later arrives or is found. In the future, Hannah would like to have checks that provide a time period after which the check is void.

Hannah notified the board that the library was closed from 11am to 12pm September 23rd. She also informed the board that the hiring process had not yet begun, but it had been decided to hire someone for 3hrs per week and one weekend per month. An ad will go in the paper next month.

Gloria Keck motioned to accept the August meeting minutes. Marianne Peterka seconded.

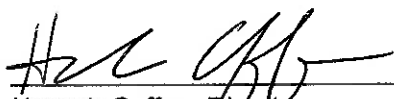
Mike Donlin motioned to accept the Financial Report and Bills. Mike Anglin seconded.

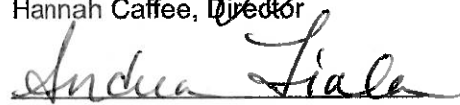
The next library board meeting is set for Monday October 30th at 4pm.

Meeting adjourned.

A & B Solutions	#{425} service contract	\$67.17
Amazon	#{426} Community Connect Supplies	\$309.45
Bob's Disposal	#{428} garbage	\$21.00
Bob's Gas	#{426} propane	\$202.50
City of Miller	#{428} utilities	\$632.46
Ingram	#{426} supplies	\$299.08
Overdrive	#{426} supplies	\$47.50
Venture Communications	#{428} email address/phone	\$212.94
Mike Anglin	#{421} board meetings	\$12.00
Mike Donlin	#{421} board meetings	\$36.00
Andrea Fiala	#{421} board meetings	\$36.00
Gloria Keck	#{421} board meetings	\$24.00
Marianne Peterka	#{421} board meetings	\$36.00

Salary and Benefits	#{411, 412, 413, 414, 415)	\$4,735.03
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Hannah Caffee, Director

  
Andrea Fiala, Library Board Chairman