

Minutes for August 2023

The Hand County Library Board of Trustees met on August 29, 2023 at 4:00 PM in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Donlin, Marianne Peterka and Library Director Hannah Caffee. Members absent: Mike Anglin and Gloria Keck.

The library will be closed Monday, September 4th for Labor Day and Monday, October 9th for Native American Day.

Regretfully, library director Hannah Caffee is unable to attend the SDSL A conference this year, but will instead attend the Festival of Books held in Deadwood September 22-24th as a source of professional development and networking.

The Library Policies and Objectives document was approved with the following revisions:

1. Technology Loan Policy (see attached)
2. Library Assistant Review Sheet (see attached)
3. Printing/Scanning prices
 - a. \$0.25 per page for scanning
 - b. \$0.50 per page for printing on specialty paper

Marianne Peterka made the motion to approve of these revisions, Mike Donlin seconded.

Hannah Caffee gave programming updates to the board. The Diane Wilson author visit was a success and allowed for standing-room only. Hannah has tasked the board with brainstorming ideas to help our space adjust for these types of well-attended programs. Axton Betz-Hamilton had postponed her "Victim Voices" presentation set for June to now be September 27th at 6pm. Book Club has reignited, and the first month they are reading a book that has been turned into a movie, and participants will also watch the movie ahead of attending the September 21st meeting.

Preschool story time was discussed to brainstorm ideas to help families and children attend. Andrea Fiala is going to inquire about a new location, and Hannah Caffee will check in with assistant librarian Debi about what she would like to do.

Lego Challenges will return in September. This passive program challenges kids to build something outside of the box. A partial solar eclipse is coming up on October 14th. Hannah is planning on having a watch party at the library featuring "sun" snacks. Ahead of the 14th she has sun crafts and will have Andrea Fiala do an eclipse related science presentation. Dates and times of these events are to be determined.

The board was asked for their feedback on two new ideas. The first being an outreach program where the library will deliver books to community members unable to make the trip into the library building. A county vehicle may be used for such services. Secondly, some libraries are providing a streaming service for their patrons through Overdrive called Kanopy. Hannah will do more research on Kanopy through the SD library listserv to hear how the service is working for others in the state.

Mike Donlin will pick up a 4' x 8' trellis for our ivy to grow upon on the west side of the library. We will seek help with seeding the lawn this fall. Hannah will reach out to find someone up for the task. She will also work with Jim and Jake's Sprinklers to understand the placement of sprinkler heads and the depth of the water pipes.

Give back day is September 9th. Hannah Caffee is working with Chris Keeter to determine the best jobs for the volunteers that day. Cleaning and organizing is on the agenda.

The board moved into executive session.

After executive session, Mike Donlin made the motion and Marianne seconded to have Hannah begin looking into advertisements for a part-time library worker.

Marianne Peterka motioned to accept the July meeting minutes. Mike Donlin seconded.

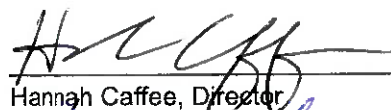
Mike Donlin motioned to accept the Financial Report and Bills. Marianne Peterka seconded.


The next library board meeting is set for Tuesday, September 26th at 4pm.

Meeting adjourned.

A & B Solutions	#(425) service contract	\$67.17
Bob's Disposal	#(428) garbage	\$21.00
City of Miller	#(428) utilities	\$617.02
Demco	#(426) supplies	\$354.57
Fischer Plumbing	#(425) maintenance	\$240.90
Ingram	#(426) supplies	\$144.96
Venture Communications	#(428) email address/phone	\$212.19

Salary and Benefits	#(411, 412, 413, 414, 415)	\$7,719.58
---------------------	----------------------------	------------


Hannah Caffee, Director


Andrea Fiala, Library Board Chairman