

## Minutes for April 2023

The Hand County Library Board of Trustees met on April 24, 2023 at 4:00 PM in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka and Library Director Hannah Caffee.

Hannah Caffee reviewed the upcoming programs for National Library Week, Chess Club, and Summer Reading Program.

The library will be closed Monday, May 29, 2023 in observance of Memorial Day

The finalized annual report was provided. Marianne Peterka motioned to approve the annual report. Mike Donlin seconded.

Andrea Fiala's term is set to expire in July

Hannah Caffee shared the preliminary budget for 2024 to be sent to the county commissioners.

Conversations continued about upcoming building projects. It was decided to submit a request to the county commissioners to insulate the interior walls of the library and lay new carpet. Carpet had not been laid since 1991, and insulating the walls will make the library more energy efficient. Hannah Caffee shared that Dakota State University rents stack movers for these types of projects. Doing these two projects together allows us the ability to move the shelves one time. The library will also take this opportunity to widen our aisles between shelves to 36". Mike Donlin was going to work on securing estimates for the walls, and Hannah Caffee would secure an estimate on the carpeting. Together they submitted the attached request.

Mike Donlin made a motion to approve the March minutes, Gloria Keck seconded. Motion carried.

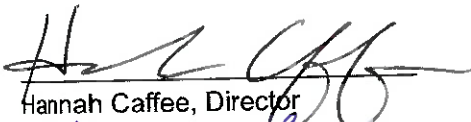
Marianne Peterka made a motion to approve the financial report and bills, Mike Anglin seconded. Motion carried.

Our next board meeting is set for Monday, May 22nd at 4:00 pm.

Meeting adjourned.

A & B Solutions	#(425) service contract	\$67.17
Bob's Disposal	#(428) garbage	\$21.00
Bob's Gas	#(426) propane	\$350.00
City of Miller	#(428) utilities	\$299.61
Ingram	#(426) supplies	\$352.07
Midwest Fire and Safety	#(425) fire extinguisher	\$55.00
Overdrive	#(426) supplies	\$43.00
Venture Communications	#(428) email address/phone	\$202.19

Salary and Benefits	#(411, 412, 413, 414, 415)	\$4553.84
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Hannah Caffee, Director

  
Andrea Fiala, Library Board Chairman