

## Minutes for February 2023

The Hand County Library Board of Trustees met on February 27, 2023 at 4:00 PM in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka and Library Director Hannah Caffee.

Ms. Caffee informed the board that the One Book South Dakota and Young Readers One Book have been selected: *The Seedkeeper* by Diane Wilson and *The Tale of Despereaux* by Kate Di'Camillo respectively. Hannah has contacted the humanities council to share our interest in hosting Diane Wilson on her South Dakota tour this summer. She will be notified via e-mail when the route is being determined. Hannah is also interested in working with a school teacher to promote the *Tale of Despereaux* reading and then have a movie watch party at the library next fall. She will contact the school to begin collaborations.

Hannah gave a report on the regular programs happening at the library both weekly and monthly. Book Club, Preschool Story Time, Chess Club, Bridge Lessons, Game Club are all seeing steady attendance. Chess Club does not garner participants when there is no school. February special events sponsored by the South Dakota Humanities Council went well. Dakota Daughters had 16 attendees, and Creative Life Writing Workshop had 3 in attendance. March brings a March Madness MHS watch party on March 13th.

The exterior lights were fixed by Hughs Electric this month. Everything is working as desired.

The landscape project continues. Hannah worked on calling landscaping companies this month. One bid for labor costs was submitted by Andrew Boersma. Pierre, Huron, and Mitchell landscape companies were not interested in submitting bids after seeing the planned design. Jaclyn Haun of Blevior is still working on her bid for the plants. It was noted that we need to contact Jim and Jake's Sprinkler to have those fixed prior to installation of the plants. Before the sprinklers are fixed, the current rock cover will need to be removed and placed by the propane tank at the north edge of the parking lot. Hannah will reach out to Hand County Highway for help with the rock, and she will contact Jim and Jake's to be put on their list this spring.

National Library week is April 23-29. Hannah has several ideas for programming and is working on ironing out the details.

Hannah Caffee has two training workshops planned this spring. March 13th she is attending the Jumpstart Workshop in Redfield to discuss programming ideas and opportunities for the summer reading program. April 6th she will attend the Regional Library Training focused on Strategic Planning. This workshop is offered through the South Dakota State Library. Gloria Keck motioned to pay mileage for the workshop in Redfield, seconded by Mike Donlin. Gloria Keck then motioned to pay mileage for the workshop in Mitchell, seconded by Mike Anglin.

The board began a conversation about building-related projects for updates in the coming years. Requesting money for these projects will need to be started soon and alongside regular budgetary conversations. Hannah will work on finding Mary Breitling's list of building projects. Insulating the walls of the library has been discussed in the past, the board would like to consult Miller City Hall to ask to what extent the added insulation helped with heat consumption. Other projects in the conversation included new windows, new furnace, and new carpet. Estimates will need to be collected before requesting funds alongside our budget. Hannah will begin working on bids for the carpet. Mike Anglin mentioned an increase in our water usage. Upon discussion the board asked Hannah to contact Lenny Fisher to assess the men's toilet and its potential leak.

Mike Donlin made a motion to approve January's minutes, Marianne Peterka seconded. Motion carried.


Mike Anglin made a motion to approve the financial report and bills, Mike Donlin seconded. Motion carried.


Our next board meeting is set for Monday, March 27th at 4:00 pm.

Meeting adjourned.

A & B Solutions	#(425) service contract	\$67.17
Bob's Disposal	#(428) garbage	\$21.00
Bob's Gas	#(426) propane	\$827.75
City of Miller	#(428) utilities	\$304.18
Ingram	#(426) supplies	\$335.00
Demco	#(426) supplies	\$324.41
Venture Communications	#(428) email address/phone	\$202.19

Salary and Benefits	#(411, 412, 413, 414, 415)	\$4,830.11
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Hannah Caffee, Director

  
Andrea Fiala, Library Board Chairman