

Minutes for January 2017

The Hand County Library Board of Trustees met on Monday, January 30, 2017, at 4:15 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka, Librarian Ray Caffee.

Members absent: None

Motion by Mr. Anglin, seconded by Mr. Donlin, to approve the minutes and petty cash. Carried.

National Library Week will be April 9-15, and the theme is "Libraries Transform."

The Board expressed appreciation to Margaret Steensen for a \$400 donation to the library, and to Lisa Droz for donating a copy of her recently published book A Year Full of Grace. Cheri Scholten of Usborne Books is planning a book fair, and offered to donate books to the library. The Board appreciates this offer for donated books to the library.

The library will be closed on February 20 for Presidents' Day.

February is "canned goods" month and we will be collecting canned goods at the library for Helping Hands. Preschool story time will feature President George Washington on February 13, and the movie matinee will be held on February 25. Connie Mickelson will be portraying Harriet Tubman in a presentation on a date TBD in honor of Black History Month.

The Board reviewed the current committee assignments without changes. Those assignments are: Mike Donlin, Facilities; Mike Anglin, Personnel; Marianne Peterka and Gloria Keck, Policy; Andrea Fiala, Technology.

Librarian SuAnne Meyer would like to attend the Jumpstart Reading Workshop in Huron on February 24. The Board approved this request.

The next Board meeting will be held on Wednesday, February 22, 2017, at 4:15 p.m.

Motion was made by Mrs. Keck, seconded by Mrs. Peterka, to approve the bills. Motion carried.

Amazon	#(426) books and DVDs	\$ 181.08
American News	#(426) newspaper renewal	\$ 242.82
Bob's Disposal	#(426) garbage service	\$ 22.00
Bob's Gas	#(426) propane	\$ 460.00
Ingram Library Services	#(426) books	\$ 255.92
Midcontinent Communications	#(428) telephone service	\$ 36.69
City of Miller	#(428) utilities	\$ 271.63
SD State Archives	#(426) microfilm	\$ 28.80

Debra Bushfield	#(410) salary	\$ 348.96
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 892.65
Gloria Keck	#(411) board meeting (2016 4 th Quarter correction)	\$ 24.00

Meeting adjourned.

Ray Caffee
Ray Caffee, Librarian

Andrea Fiala
Andrea Fiala, Library Board Chairman

Minutes for February 2017

The Hand County Library Board of Trustees met on Wednesday, February 22, 2017, at 4:15 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Donlin, Gloria Keck, Marianne Peterka, Librarians Ray Caffee and SuAnne Meyer.

Members absent: Mike Donlin

Motion by Mrs. Peterka, seconded by Mrs. Keck, to approve the minutes and petty cash. Motion carried.

The library Easter schedule was discussed. A request will be made to the County Commission that the library will be open on Friday, April 14 but closed on Saturday, April 15.

The One Book South Dakota for 2017 has been chosen: Kitchens of the Great Midwest by J. Ryan Stradal. A discussion will be planned for later in the year.

Librarian Meyer reported on library programming and discussion was held on activities for National Library Week April 9-15. The theme is "Libraries Transform."

The next Board meeting will be held on Wednesday, March 29, 2017, at 4:15 p.m.

Motion was made by Mr. Anglin, seconded by Mrs. Peterka, to approve the bills. Motion carried.

Bob's Disposal	#(428) garbage service	\$ 22.00
Bob's Gas	#(426) propane	\$ 468.00
Ingram	#(426) books	\$ 483.99
Midcontinent Communications	#(428) telephone service	\$ 36.84
City of Miller	#(428) utilities	\$ 296.46
Plainsman	#(426) newspaper renewal	\$ 145.65
SD Library Association	#(422) membership	\$ 50.00
Debra Bushfield	#(410) salary	\$ 348.96
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 854.78

Meeting adjourned.

Ray Caffee SuAnne Meyer

Ray Caffee and SuAnne Meyer, Librarians

Andrea Fiala

Andrea Fiala, Chairman

Minutes for March 2017

The Hand County Library Board of Trustees met on Wednesday, March 29, 2017, at 4:15 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka, Librarians Ray Caffee and SuAnne Meyer.

Members absent: None.

Motion by Mr. Anglin, seconded by Mrs. Peterka, to approve the minutes and petty cash. Motion carried.

A wallpaper border has been installed around the perimeter of the skylight.

Reck Funeral Home donated a loveseat that will be used in the children's section. The Board accepted and expressed appreciation for this donation.

The annual report was reviewed and discussed. Mrs. Keck made a motion, seconded by Mr. Donlin, to accept the annual report as presented. Motion carried.

SuAnne Meyer attended the Jump Start reading workshop in Huron, and reported that she found it of value for the upcoming summer reading program.

Librarian Meyer gave a report on March programming in the library.

National Library Week, "Libraries Transform," will be celebrated April 9-15. Plans are being made for the week which will include a library open house on Wednesday with coffee and cookies being served.

The next Board meeting will be held on Wednesday, April 26, 2017, at 4:15 p.m.

Motion was made by Mr. Donlin, seconded by Mr. Anglin, to approve the financial report/bills. Motion carried.

Bob's Disposal Service	#(428) garbage pickup	\$ 22.00
Center Point Large Print	#(426) books	\$ 516.00
Ingram Library Services	#(426) books	\$ 375.85
SuAnne Meyer	#(427) mileage	\$ 37.80
Midcontinent Communications	#(428) phone service	\$ 36.48
City of Miller	#(428) utilities	\$ 262.10
Recorded Books	#(426) audio books	\$ 137.65

Debra Bushfield	#(410) salary	\$ 324.76
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 1006.26
Mike Anglin	#(411) board meetings	\$ 36.00
Mike Donlin	#(411) board meetings	\$ 24.00
Andrea Fiala	#(411) board meetings	\$ 36.00
Gloria Keck	#(411) board meetings	\$ 36.00
Marianne Peterka	#(411) board meetings	\$ 36.00

Meeting adjourned.

Ray Caffee SuAnne Meyer
Ray Caffee and SuAnne Meyer, Librarians

Andrea Fiala
Andrea Fiala, Library Board Chairman

Minutes for April 2017

The Hand County Library Board of Trustees met on Wednesday, April 26, 2017, at 4:15 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka, Librarians Ray Caffee and SuAnne Meyer.

Member absent: None

Motion by Mrs. Keck, seconded by Mr. Donlin, to approve the minutes and petty cash. Motion carried.

National Library Week activities under the theme of "Libraries Transform" included a "transform your community" day open house with refreshments, "transform yourself and your home" day featuring DIY books, and "transform your world" with books featuring renewable energy, recycling, and being kind to our planet.

A memorial was received for Dorothy Lichty. The Board expressed appreciation for this memorial.

Trustee Andrea Fiala's term expires July 1.

Discussion was held about repairing the drain on the east side of the building and parking lot repair. Mr. Donlin will look into options for the drain repair, and the County Highway Superintendent will be consulted about the parking lot.


The library will be closed on Monday, May 29, in observance of Memorial Day.

The next Board meeting will be held on Wednesday, May 31, 2017, at 4:15 p.m.

Motion was made by Mrs. Peterka, seconded by Mrs. Keck, to approve the bills. Motion carried.

Bob's Disposal	#(428) garbage pickup	\$ 22.00
Bob's Gas	#(426) propane	\$ 208.00
Ingram Library Services	#(426) books	\$ 503.97
Midcontinent Communications	#(428) phone service	\$ 36.68
City of Miller	#(428) utilities	\$ 271.48
Debra Bushfield	#(410) salary	\$ 348.96
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 837.43
Connie Schroeder	#(410) salary	\$ 887.24

Meeting adjourned.


Ray Caffee, SuAnne Meyer, Librarians


Andrea Fiala, Library Board Chairman

Minutes for May 2017

The Hand County Library Board of Trustees met on Wednesday, May 31, 2017, at 4:15 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Donlin, Gloria Keck, Marianne Peterka, Librarians Ray Caffee and SuAnne Meyer.

Members absent: Mike Anglin

Motion by Mrs. Peterka, seconded by Mr. Donlin, to approve the minutes and petty cash. Motion carried.

Pat Crackel, Dawn Haar and Nan Donlin presented a check to the library from the Hand County Library League in the amount of \$5,000. The Board expressed deep appreciation for this generous gift.

The library will be closed on July 4 as this is a Tuesday. The local celebration falls on July 1, Saturday. The Board requested that the Commissioners allow the library to be closed on that day.

The Summer Reading Program "Build a Better World" will be held June 5-July 29, with a kick-off story time on Monday. Story times will be on Wednesdays at 4:00 beginning June 14.

The preliminary budget was discussed. Mr. Donlin made a motion, seconded by Mrs. Keck, to submit the preliminary budget to the auditor. Motion carried.

Discussion was held concerning the state auditor recommendation that the proceeds from the recently cashed Hermann Memorial TECO stock be placed in a restricted fund rather than the memorial checking account. The Board would like to check options before making a final decision.

A memorial was received for Pam Sievers.

The sprinkler system needed repairs and is now functioning. The edge of the parking lot was patched by the city, and a solution for the drainage channel on the east side of the building is being planned by Donlin Building.

Performance reviews were conducted for Ray Caffee and Connie Schroeder.

The next Board meeting will be held on Wednesday, June 28, 2017, at 5:00 p.m.

Motion was made by Mr. Donlin, seconded by Mrs. Peterka, to approve the bills. Motion carried.

Bob's Disposal	#(428) garbage disposal	\$ 22.00
Ingram Library Services	#(426) books	\$ 297.87
Midcontinent Communications	#(428) phone service	\$ 36.52
City of Miller	#(428) utilities	\$ 256.90
Debra Bushfield	#(410) salary	\$ 436.20
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 973.80

Meeting adjourned.

Ray Caffee SuAnne Meyer
Ray Caffee & SuAnne Meyer, Librarians

Andrea Fiala
Andrea Fiala, Library Board Chairman

Minutes for June 2017.

The Hand County Library Board of Trustees met on Wednesday, June 28, 2017 at 5:00 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Gloria Keck, Marianne Peterka, and Librarians Ray Caffee and SuAnne Meyer. Members absent: Mike Donlin

Motion by Mr. Anglin, seconded by Mrs. Peterka, to approve the minutes and petty cash. Motion carried.

Mrs. Keck made a motion, seconded by Mrs. Peterka, to recommend the re-appointment of Andrea Fiala to the Board of Trustees for a three year term beginning July 1, 2017. Motion carried.

The library will be closed on Saturday, July 1.

The summer reading program will end July 26, with a pool party scheduled from 5-6 on July 28.

Work on the drain has been completed by Donlin Building, Inc.

Olson's Pest Control has treated the library and will be back for a second treatment next week.

The family of Mildred Davis provided flowers for the planter on the west side of the building. The Board expressed appreciation for this donation.

We will continue to gather information regarding options for the restricted memorial funds received from the sale of TECO energy stocks.

Mrs. Peterka moved, seconded by Mr. Anglin, that the Board enter executive session to discuss a patron matter.

Motion by Mrs. Peterka, seconded by Mrs. Keck to return to regular session. Mr. Anglin made a motion, seconded by Mrs. Peterka, to inform a patron of the Board's decision to restrict the patron's use of the library due to safety concerns. Motion unanimously carried.

The next Board meeting will be held on Wednesday, July 26, 2017, at 5:00 p.m.

Motion was made by Mrs. Keck, seconded by Mr. Anglin, to approve the bills. Motion carried.

Bob's Disposal	#(428) garbage pickup	\$ 22.00
Center Point Large Print	#(426) books	\$ 546.48
Fischer Plumbing	#(425) sprinkler system repair	\$ 123.93
Midcontinent Communications	#(428) phone service	\$ 36.84
City of Miller	#(428) utilities	\$ 251.32
Olson's Pest Technicians	#(425) pest spraying	\$ 725.00
Mike Anglin	#(411) board meetings	\$ 24.00
Mike Donlin	#(411) board meetings	\$ 24.00
Andrea Fiala	#(411) board meetings	\$ 36.00
Gloria Keck	#(411) board meetings	\$ 36.00
Marianne Peterka	#(411) board meetings	\$ 36.00
Debra Bushfield	#(410) salary	\$ 334.42
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$1,000.85

Minutes for June 2017, cont'd.

Meeting adjourned.

Ray Caffee SuAnne Meyer

Ray Caffee, SuAnne Meyer, Librarians

Andrea Fiala

Andrea Fiala, Library Board Chairman

Minutes for July 2017.

The Hand County Library Board of Trustees met on Monday, July 24, 2017 at 5:00 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka, Librarians Ray Caffee and SuAnne Meyer.

Members absent: None.

Mrs. Peterka made a motion, seconded by Mr. Anglin, that a unanimous ballot be cast re-electing Andrea Fiala as chairman and Mike Donlin as vice-chairman. Motion carried.

Motion by Mrs. Keck, seconded by Mr. Donlin, to approve the minutes and petty cash. Motion carried.

The library will be closed on Monday, September 4 for Labor Day.

Library maintenance issues were discussed. The library received a second treatment for pests by an exterminator. An elbow was added to direct water to the newly installed drain. This seemed to solve the problem of water overflow during a recent heavy rain.

The summer reading program will end July 26, with a total of 120 participants. A pool party will be held on July 28 from 5-6, with ice cream and cookies being served afterward at Heidepriem Park. Prizes will also be awarded. Wednesdays from 3-5 will be "cooling off with colors" which will be coloring for all ages.

Mr. Anglin made a motion to approve the Library Policy Manual with no changes. Mrs. Keck seconded, motion carried.


Restricted Hermann Memorial funds from the TECO stock sale were discussed. Mr. Donlin made a motion, seconded by Mrs. Peterka, to use the proceeds from the TECO stock sale (\$5,510) and a small amount from the Hermann Memorial fund (approximately \$275) to buy 40 shares in Nextera Energy, the other stocks donated to the library by Wilford Hermann. Motion carried.


The next Board meeting will be held on Wednesday, August 30, 2017, at 5:00 p.m.

Motion was made by Mr. Donlin, seconded by Mrs. Peterka, to approve the bills. Motion carried.

Bob's Disposal	#(428) garbage pickup	\$ 22.00
Ingram Library Services	#(426) books	\$ 242.93
Midcontinent Communications	#(428) telephone services	\$ 37.08
City of Miller	#(428) utilities	\$ 429.26
Recorded Books	#(426) audiobooks	\$ 82.78
Debra Bushfield	#(410) salary	\$ 348.96
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 941.34

Meeting adjourned.


Ray Caffee, SuAnne Meyer, Librarians


Andrea Fiala, Library Board Chairman

Minutes for August 2017

The Hand County Library Board of Trustees met on Wednesday, August 30, 2017, at 5:00 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin and Gloria Keck, Librarians Ray Caffee and SuAnne Meyer.

Members absent: Mike Donlin and Marianne Peterka.

Motion by Mrs. Keck, seconded by Mr. Anglin, to approve the minutes and petty cash. Motion carried.

The library will be closed on October 9 for Native American Day. The library was closed August 20 due to a staff medical emergency.

Programming reports were presented, including the summer reading program wrap-up (120 participants), cool off with coloring sessions, and monthly preschool story time will resume on September 11. Since this is Grandparent Day, grandparents will be invited to attend as well.

The new wireless router has been installed and is working well.

A memorial was received from the Class of 56 for Vernon Schilling. Patty Werdel and daughters donated the labor for hanging the wallpaper border around the skylight. The Board expressed appreciation for these donations.

Additional information was presented concerning the planned purchase of NextEra stock. After discussion concerning the fact that a certain number of shares cannot be specified for purchase through Computershare, only a dollar amount, Mr. Anglin made a motion to approve the re-investment of the amount received from the sale of TECO stock, \$5,510.00, into the purchase of NextEra stock. Mrs. Keck seconded. Motion carried.

The next Board meeting will be held on Monday, September 25, 2017, at 4:00 p.m.

Motion was made by Mr. Anglin, seconded by Mrs. Keck to approve the bills. Motion carried.

Argus Leader	#(426) subscription renewal	\$ 420.04
Bob's Disposal Service	#(428) garbage pickup	\$ 22.00
Book Systems	#(422) circulation software renewal	\$ 1885.00
Demco	#(426) supplies	\$ 421.82
Donlin Building	#(425) sidewalk, drain repair	\$ 2667.54
Faronics	#(426) software	\$ 345.60
Ingram Library Services	#(426) books	\$ 468.94
Midcontinent Communications	#(428) telephone service	\$ 37.17
City of Miller	#(428) utilities	\$ 519.94
Rapid City Journal	#(426) subscription renewal	\$ 348.45
Debra Bushfield	#(410) salary	\$ 392.58
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 919.70

Meeting adjourned.

Ray Caffee SuAnne Meyer
Ray Caffee, SuAnne Meyer, Librarians

Andrea Fiala
Andrea Fiala, Library Board Chairman

Minutes for September 2017

The Hand County Library Board of Trustees met on Monday, September 25, 2017, at 6:00 in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Librarian Ray Caffee.
Members absent: Gloria Keck and Marianne Peterka.

Motion by Mr. Donlin, seconded by Mr. Anglin, to approve the minutes and petty cash. Motion carried.

The library will be closed on November 11 for Veteran's Day and 23-24 for Thanksgiving.

Preschool story time was held on September 11 and the library is celebrating National Chicken Month with displays and decorations. The state youth reading programs (Prairie Bud, Prairie Bloom, Prairie Pasque and YARP for middle and high school students) are now underway, and the library has copies of all the books on the lists.

The Board expressed appreciation for a memorial received for Donna Schiltz.

A request from Ross Graham to temporarily display an unusual rock that was found in Hand County by Marvin Hargens was approved.


The next Board meeting will be held on Wednesday, October 25, 2017, at 4:00 p.m.

Motion was made by Mr. Anglin, seconded by Mr. Donlin, to approve the bills. Motion carried.

Bob's Disposal Service	#(428) garbage pickup	\$ 22.00
Midcontinent Communications	#(428) telephone services	\$ 37.00
City of Miller	#(428) utilities	\$ 469.45
Quill Corporation	#(426) supplies	\$ 329.97
Debra Bushfield	#(410) salary	\$ 348.96
Raymond Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 962.98
Mike Anglin	#(411) board meetings	\$ 36.00
Mike Donlin	#(411) board meetings	\$ 24.00
Andrea Fiala	#(411) board meetings	\$ 36.00
Gloria Keck	#(411) board meetings	\$ 24.00
Marianne Peterka	#(411) board meetings	\$ 12.00

Meeting adjourned.


Ray Caffee, Librarian


Andrea Fiala, Library Board Chairman

Minutes for October 2017

The Hand County Library Board of Trustees met on Wednesday, October 25, 2017, at 4:00 in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka, Librarians Ray Caffee and SuAnne Meyer.

Members absent: None

Motion by Mrs. Peterka, seconded by Mrs. Keck, to approve the minutes and petty cash. Motion carried.

The library will sponsor a decorated tree at the Court House. Decorating will be during the week of November 27, with the Christmas Open House taking place December 7 in conjunction with Christmas on the Prairie events throughout town. The Hand County Library League cookie sale will be held at Quoin Bank on this date also.

Librarian Meyer made a request to attend a Summer Performer's Showcase workshop in Brookings on Friday, November 3. The Board approved this request.

Storytime for preschoolers will be held on the second Monday of the month. Attendance has been good, with 6-10 youngsters attending on average.

Dave Wientjes winterized the sprinkler system. The Board expressed appreciation for this service. The parking lot along the sidewalk has been repaired.

The library will be closed Monday, December 25 & Monday, January 1.

NextEra Energy stocks were purchased on September 15. The Hermann Memorial re-investment amount of \$5,510 purchased 36.784832 shares at \$149.79/share.

The next Board meeting will be held on Wednesday, November 29, 2017, at 4:00 p.m.

Motion was made by Mr. Donlin, seconded by Mr. Anglin, to approve the bills. Motion carried.

Bob's Disposal Service	#(428) garbage pickup	\$ 22.00
Bob's Gas	#(426) propane	\$ 230.00
Midcontinent Communications	#(428) telephone service	\$ 36.83
City of Miller	#(428) utilities	\$ 363.73
Debra Bushfield	#(410) salary	\$ 348.96
Raymond Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 919.70

Meeting adjourned.

Ray Caffee SuAnne Meyer
Ray Caffee and SuAnne Meyer, Librarians

Andrea Fiala
Andrea Fiala, Library Board Chairman

Minutes for November 2017

The Hand County Library Board of Trustees met Monday, November 27, 2017, at 4:00 p.m. in the Historical Room of the Hand County Library.

Members present: Trustees Mike Anglin, Mike Donlin, Andrea Fiala, Gloria Keck, Marianne Peterka, Librarian Ray Caffee

Member absent: None

Motion by Mr. Anglin, seconded by Mr. Donlin, to approve the minutes and petty cash. Motion carried.

The library will be closed December 25 and January 1 for New Years, and January 15 for Martin Luther King Day.

Preschool story time will be December 11. For November, we had 10 children and 4 adults for story time, and we made turkeys for the craft.

The Library League cookie sale will be held December 7 starting at 5:00 at Quoin Bank. Ray will be helping out at the Christmas on the Prairie event as Frosty the Snowman. The library also sponsored a decorated tree at the Court House with a winter wonderland theme.

The Board completed the yearly evaluation process for SuAnne Meyer.

The Board presented a \$50 memorial to the library in memory of Lana Dannenbring-Eichstadt. Lana was active in library affairs for many years, including leading book discussions as a SD Humanities Scholar.

The next Board meeting will be held on Wednesday, December 20, 2017, at 4:00 p.m.

Motion was made by Mrs. Keck, seconded by Mrs. Peterka, to approve the bills. Motion carried.

Bob's Disposal Service	#(428) garbage pickup	\$ 22.00
Bob's Gas	#(426) propane	\$ 273.00
Center Point Large Print	#(426) books	\$1,064.16
Ingram	#(426) books	\$ 377.19
Midcontinent Communications	#(428) phone service	\$ 36.85
City of Miller	#(428) utilities	\$ 257.06
Debra Bushfield	#(410) salary	\$ 348.96
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 952.16

Meeting adjourned.



Ray Caffee, Librarian



Andrea Fiala, Library Board Chairman

Minutes for December 2017

The Hand County Library Board of Trustees met on Wednesday, December 20, 2017, at 4:00 in the Historical Room of the Hand County Library.

Members present: Trustees Mike Anglin, Mike Donlin, Andrea Fiala, Gloria Keck, Marianne Peterka, Librarians Ray Caffee and SuAnne Meyer

Members absent: None

Motion by Mrs. Peterka, seconded by Mr. Anglin, to approve the minutes and petty cash. Motion carried.

The library will be closed December 25 and January 1 for the Christmas and New Year holidays, and January 15 for Martin Luther King Jr. Day.

The Library League cookie sale was held December 7 at Quoin Financial Bank, and the library sponsored a decorated tree for the holiday tree display at the court house with a "winter wonderland" theme.

Memorials were received for Lana Dannenbring-Eichstadt and Arlys Hagen. The Board expressed appreciation for these memorials.

The summer reading program theme for 2018 will be "Libraries Rock!".

For the month of December, the library had a preschool story time with 11 children and 7 adults in attendance. The event featured gingerbread houses.

The next Board meeting will be held on Wednesday, January 31, 2018, at 4:00 p.m.

Motion was made by Mr. Donlin, seconded by Mrs. Keck, to approve the bills. Motion carried.

Bob's Disposal Service	#(428) garbage pickup	\$ 22.00
Bob's Gas	#(426) fuel	\$ 480.00
Center Point Large Print	#(426) books	\$1,653.84
Demco	#(426) library supplies	\$ 359.83
Midcontinent Communications	#(428) telephone	\$ 37.23
City of Miller	#(428) utilities	\$ 265.36
Overdrive	#(426) digital subscription	\$1,500.00
Debra Bushfield	#(410) salary	\$ 348.96
Ray Caffee	#(410) salary	\$ 879.59
SuAnne Meyer	#(410) salary	\$ 828.43
Connie Schroeder	#(410) salary	\$ 941.34
Mike Anglin	#(411) board meetings	\$ 36.00
Mike Donlin	#(411) board meetings	\$ 36.00
Andrea Fiala	#(411) board meetings	\$ 36.00
Gloria Keck	#(411) board meetings	\$ 36.00
Marianne Peterka	#(411) board meetings	\$ 36.00

Meeting adjourned.

Ray Caffee *SuAnne Meyer*
Ray Caffee, SuAnne Meyer, Librarians

Andrea Fiala
Andrea Fiala, Chairman